

**LAKE COUNTY INTERNATIONAL CHARTER SCHOOL
CHARTER COUNCIL SPECIAL MEETING MINUTES**

Meeting Date: Monday, February 6th, 2017

OPEN SESSION 3:00pm – 5:00 pm

Meeting Location:

LCICS Campus,

15880/15882 Armstrong Street, Middletown, CA 95461

Council Members Present: **Teodora Doncheva, Marie Miessler, Michelle Cox, Tasha Haston**

Council Members Absent:

Administration Present: **Gwendolyn Maupin Ahern, Barbara Thornton**

Administration Absent: **Tanya Michel**

Staff Present:

Community members: **Eric Smith**

ITEM	DISCUSSION	ACTION OR NEXT STEPS	FOLLOW UP
I. Open Session	Called to Order at 3:12pm		
II. Choose timekeeper and process observer	TD, TH		
III. Public Comment Period	None		
IV. Changes to the Agenda	Move action F prior to action A		
V. Approval of payment reports/warrant registers	Approve Payment report for 1/1/17 - 1/31/17	TD Motions TH seconded Motion Passed	
VI. Approve Budget Transfers/Revisions Report	None		
VII. Approval of minutes	None		
VIII. Status of Fundraising	150 dozen donuts sold in a couple hours \$750 likely total for earnings.		

	MC would be glad to pass off the responsibilities for Spaghetti Feast for upcoming years, maybe someone can train this year? Plant sales (planting) coming soon. 50/50 raffle...			
IX. Correspondence	None			
X. Announcements	None			
XI. Action				
A.) Approve purchase of 6 laptops for price quoted by CDW	Tabled for additional info		We need IT guys Angel Perez Lake County Websites (will he take a purchase order?) Touch base with Gwendolyn regarding Don N and James Christenson	
B.) Approve contract for Christy White Associates to do audits for 16/17, 17/18 and 18/19.	Motion to Approve Contract for Christy White Associates to do Audits & Tax Preparation for 16/17, 17/18 & 18/19	TD Motions MM Seconded Motion Passed		
C.) Approve resolution to join CCSA Joint Powers Authority DBA CharterSafe	Approve Resolution to join CCSA Joint Powers Authority DBA Charter Safe. Resolution #20170206	MM Motioned TD Seconded Motion Passed		
D.) Approve increase the budget for PG&E	Approve Increase to the Budget for PGE in the amount of \$2,000.00	TD Motioned MM Seconded Motion Passed	DoJo back door frequently left open. Suggest Jeremiah install self closing hinges.	
E.) Approve contract with Alliance Building Solutions, Inc.	Approve Contract with Alliance Building Solutions, Inc	MM Motioned TD Seconded Motion Passed		

F.)Accept letter of resignation from Michelle Cox	Accept Letter of Resignation from Michelle Cox.	MM Motioned TD Seconded Motion Passed	
XII. Discussion			
A.) Status of Prop. 39	TH reports Gwendolyn is still waiting for proposal from Prop 39.. There were a couple additional questions and things to look into, they are supposed to be getting back to her by next week. Gwendolyn advocates waiting to hear prop 39 plan before spending too much of the Facilities Grant, so as to keep funds available for potential gaps. BT states: planning ahead worthwhile even beyond this issue directly, because sometimes there are delays with implementing once a plan has been made.		Follow up : Prop 39 deadline? Renewal? Can we contract differently for each item? All or nothing?Look into fence possibilities. (guy down the street) Start process for filling potholes.
B.) Board Training Opportunities	CSDC - Looking into a training opportunities tailored for charter schools in particular.		Review brown act next meeting.MM and TH Come up with points of interest learned at the LCOE workshop
XIII.			
A. President's Report	None		
B. Treasurer's Report	TD Presented Jan 2017 Report		
C. Director's Report	None		
D. Business Report			
E. Teacher Council Report	None		GMA arrives 440pm
F. Parent Council Report	Had meeting 1-26-17 Renata agreed to paint chalkboards to be mounted to improve communication. Add E-mail to list of communication.		

	Change of venue was suggested, as Chic Le Chef was a bit small. LH will look into other possibilities.		
XIV. Adjournment	Meeting adjourned at 4:45pm	MM motioned to close TD Seconded Open Session closed at 4:45pm	

Next Meeting: Monday, Feb 13th, 3pm-5pm
Respectfully submitted by Marie Miessler