

**LAKE COUNTY INTERNATIONAL CHARTER SCHOOL  
CHARTER COUNCIL MEETING MINUTES**

Meeting Date: Monday, December 11th 2017

**OPEN SESSION 3:00 pm – 5:00 pm**

Meeting Location:

LCICS Campus,

15880/15882 Armstrong Street, Middletown, CA 95461

Council Members Present: **Laura Hershey, Marie Miessler, Eric Smith, Teodora Doncheva, Jessie Thomason**

Council Members Absent:

Administration Present: **Barbara Thornton, Gwendolyn Maupin-Ahern**

Administration Absent: Tanya Michel

Staff Present: **Kayla Wood**

Community members:

| <b>ITEM</b>   | <b>DISCUSSION</b>                        | <b>ACTION OR NEXT STEPS</b>                   | <b>FOLLOW UP</b> |
|---|--|---|------------------|
| <b>I. Open Session</b>                                  | Called to Order at 3:09 pm               |   |                  |
| <b>II. Choose timekeeper and process observer</b>       |  | ES - Timekeeper<br>MM - Process Observer      |                  |
| <b>III. Public Comment Period</b>                       | None                                     |   |                  |
| <b>IV. Changes to the Agenda</b>                        | Move Report E before Report A            |   |                  |
| <b>V. Approval of payment reports/warrant registers</b> | None                                     |   |                  |
| <b>VI. Approve Budget Transfers/Revisions Report</b>    | None                                     |   |                  |
| <b>VII. Approval of Minutes</b>                         | Motion to Approve Minutes Dated 11/13/17 | LH- Motioned<br>TD- Seconded<br>Motion Passed |                  |
| <b>VIII. Status of Fundraising</b>                      | None                                     |   |                  |

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|---|---|---|--|
| <b>IX. Correspondence</b>   | BT - Got email from Michael Kelly. He wants us to consider paying off the main building in 10 years instead of 20.<br>GMA - We would be better off using any extra payments on the middle school classroom since the interest rates are higher.   |   | JT - arrives 3:14 pm<br>We will talk about next time more - add to agenda. |
| <b>X. Announcements</b>   | TD - will have to leave early.<br>BT- will have to leave for a little bit to see her sister who has gotten out of the hospital.   |   |  |
| <b>XI. Action</b>   |   |   |  |
| A. Approve intention of using funds from fundraising to purchase teacher and volunteer gifts. | Motion to approve intention of using funds from fundraising to purchase teacher and volunteer gifts.  | ES - Motioned<br>JT - Seconded<br><br>Motion Passed | Resolution will need to be created also.                                   |
| B. Approve purchase of flooring materials for the office and middle school building.          | Motion to approve Quote H667-47724 from Home Depot for purchase of flooring materials for the office and middle school building in the amount of \$2,510.77   | ES - Motioned<br>TD- Seconded<br><br>Motion Passed  |  |
| C. Approve purchase of fake grass and ground cover for middle school yard.                    | GMA - It would be for a middle section and then a side section where we may put playground equipment in the future.<br>Substitute motion to combine action item C and D<br>Motion to approve purchase of fake grass and ground cover for middle school yard not to exceed \$13,000 from estimate 1179 and 1180 from Northern California Landscape Store and quote DH12717 from Clearlake Lava, Inc. | LH- Motioned<br>JT - Seconded<br><br>Motion Passed  | TD - left 4:00 pm  |

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|--------------------------------------|--|--|----------------------|
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| E. Approve the first interim report. | Motion to approve the first interim report for Fiscal Year 2017/2018.  | ES - Motioned<br>JT - Seconded<br><br>Motion Passed  | KW - Arrives 4:30 pm |
|                                      |  |  |                      |
| <b>XII.</b>                          |  |  |                      |
| <b>A. President's Report</b>         | None   |  |                      |
| <b>B. Treasurer's Report</b>         | None   |  |                      |
| <b>C. Director's Report</b>          | None   |  |                      |
| <b>D. Business Report</b>            | None   |  |                      |
| <b>E. Teacher Council Report</b>     | KW - In general, going pretty good. Met with Ms. Robin to increase communication about what to expect from students going into her class. Getting more information about student's needs. Have observations coming up with PK. | MM - Will follow up with TP about classroom parent.  |                      |
| <b>F. Parent Council Report</b>      | JT - Is still willing to attend but had a mandatory meeting for daughter's school. She can go to the coffee/tea meeting on Thursday morning.   | MM - will check with Kristin about if still wants to be involved in PTC and find out date for next tea/coffee. | BT - left 4:56 pm    |
| <b>XIII. Adjournment</b>             | Motion to adjourn meeting at 5:00 pm   | ES - Motioned<br>LH- Seconded<br><br>Open Session closed at 5:00 pm  |                      |

Next Meeting: Monday, January 8th, 3:00pm - 5:00pm

Respectfully submitted by Laura Hershey