

**LAKE COUNTY INTERNATIONAL CHARTER SCHOOL  
CHARTER COUNCIL SPECIAL MEETING MINUTES**

Meeting Date: Wednesday, September 7th, 2016

**OPEN SESSION 12:45 – 2:45 pm**

Meeting Location:

LCICS Campus,

15880/15882 Armstrong Street, Middletown, CA 95461

Council Members Present: **Tasha Haston, Marie Miessler, Teodora Doncheva, Nadene Becker, Michelle Cox**

Council Members Absent:

Administration Present: **Stella Bratsis, Barbara Thornton**

Administration Absent: **Gwendolyn Maupin-Ahern**

Staff Present:

Community members: **Jennifer Hartnett, Laura Hershey**

<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTION OR NEXT STEPS</b>	<b>FOLLOW UP</b>
<b>I. Open Session</b>	Called to Order at 12:50pm		
<b>II. Choose timekeeper and process observer</b>	TD, TH		
<b>III. Public Comment Period</b>	Jennifer introduced herself, expressed interest in knowing how we make sure to live up to our school mission statement/philosophy. Worried about missing out on available grants that are in line with our philosophy. Discussed experience at another successful charter and their techniques for fundraising and building positive image.		
<b>IV. Changes to the Agenda</b>	None		
<b>V. Approval of payment reports/warrant registers</b>	None		
<b>VI. Approve Budget Transfers/Revisions Report</b>	None		

<b>VII. Approval of minutes</b>			
	Motion to Approve Minutes Dated 08/01/16	TD Moved MM Seconded NB, MC Abstained Motion Passed	12:52 MC joined meeting
	Motion to Approve Minutes Dated 08/23/16	TD Moved MC Seconded Motion Passed	
<b>VIII. Status of Fundraising</b>	None		
<b>IX. Correspondence</b>	None		
<b>X. Announcements</b>	None		
<b>XI. Action</b>			
<b>A. Approve the 2015/2016 Unaudited Actuals</b>	Discussed Unaudited Actuals.  BT,SB state importance of planning ahead and avoiding overspending by sticking to budget. Reminded all that money reflected, ie “economic uncertainty fund” is not actual “available money in the bank” Discussed importance of retaining enrollment and attendance as funding factors.  Motion to Approve 2015/2016 Unaudited Actuals	MC Moved TD Seconded Motion Passed	
<b>B. Approve signer on revolving accounts</b>	Motion to remove Leah Norris & Valerie Moberg as signers from Revolving Account.	MC Moved TD Seconded Motion Passed	
	Motion to add Tasha Haston and Teodora Doncheva as signers to Revolving Account.	MC Moved NB Seconded TD, TH Abstained Motion Passed	1:30 SB & BT left meeting
<b>XII. Discussion</b>			

<b>A. Discuss Live and Give</b>	<p>TD states the majority of planning &amp; scheduling in past has been done by VM. TD is working in conjunction with VM this year.</p> <p>TD working with Chic Le Chef on solidifying menu. Traders Joe's donated gift certificate to purchase food items. Looking into last year's gift certificate donations to ensure they will still be honored.</p> <p>MC inquired into layout of auction &amp; food tables, performers, etc.</p> <p>JH offered photography/photobooth services and described idea for creating backdrop that will also be an art piece possibly to be included in auction.</p> <p>TD will be requesting fabric &amp; cushion donations/loans to decorate Moroccan inspired floor seating area and possibly outdoor tent area for fortune teller or similar attraction.</p> <p>Discussed use of Glow lights in hanging lanterns (created by kids)&amp; battery operated tea lights for outdoor tent area. (JH will look into donation)</p> <p>Discussed creation of L&amp;G Planning/Volunteer Committee Group on Social Media to invite people to be involved.</p> <p>Need to contact sheriff for signature on Liquor License application then it must be submitted to State around 9/22 for approval.</p>		
<b>XIII. Staff and Committee Reports</b>			
<b>A. President's Report</b>	<p>TH reports is excited about energy and ideas coming from parents in newly</p>		

	formed Parent Teacher Council. Looking forward to this year.		
<b>B. Treasurer's Report</b>	No report.		
<b>C. Director's Report</b>	80 +/- enrolled.		
<b>D. Business Report</b>	No report.		
<b>E. Teacher Council Report</b>	No report.		
<b>F. Parent Council Report</b>	<p>JH &amp; LH represented PTC. They held first meeting on 8/30 and had ~20 parents in attendance who are interested in being involved and are excited to help. They are working on coordination with Teachers for Classroom Parents to help facilitate classroom volunteering and other needs.</p> <p>GMA has approved PTC hosting a yearlong "Penny Drive" competition/fundraiser in each classroom, as well as a "Coffee Cart/Parent Chat" on Tues/Thurs from 8-10am in backyard, as an opportunity for informal community building.</p> <p>Next PTC Meeting 9/20/16 at 6:30 at Greenview Restaurant in HVL.</p>		2:10 NB left meeting
<b>XIV. Adjournment</b>	Meeting adjourned at 2:25pm	TD motioned to close MC Seconded Open Session closed at 2:25pm	

Next Meeting: Monday, September 26th, 3pm-5pm

Respectfully submitted by Marie Miessler