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July 28, 2020

LCICS is currently scheduled to open on August 24<sup>th</sup>, in Stage 2 as designated by the Lake County Schools COVID-19 Return to School Continuum Plan (attached). If Lake County is placed on California's "watch list" we will immediately revert to Stage 1, where we will be required to remain for a minimum of 2 weeks.

At this time, we ask that you and your child(ren) determine your preferred method of instruction. We will request that you adhere to your choice for the entirety of each month. Changes will be permitted with a minimum of one week advance notice & will become effective at the beginning of the following month. This will help ensure there is sufficient time for our teachers and staff to prepare for the transition. For example, if you are a distance learner in September and you would like to become an on-site learner in October, you will need to communicate this to the office on or before September 24<sup>th</sup> and be willing to maintain this choice for the entire month of October.

**The options with LCICS at this time include (Please select your first choice):**

**\_\_\_ On-site instruction (priority will go to essential employees, single parents and households where both parents must work in order to support the family.**

This option gives you a seat in the classroom (indoors and outdoors) for 4 days per week as follows:

- K students will attend M-Th between 8:30-11:30
- 1<sup>st</sup>-3<sup>rd</sup> grade students will attend M-Th between 8:30-12:30
- 4-8<sup>th</sup> grade will attend T-F between 8:30-1:15
- On the 5<sup>th</sup> day each week students will be expected to participate in distance learning activities
- Our goal is to keep our on-site class size at or below 10 students each.
- All classrooms will have a specific entry and exit area to avoid contact with other cohorts
- Large portions of the day will include instruction outdoors with pop-up shade structures and 6' towels/yoga mats for visual designation of 6-foot spacing
- Indoor instruction will accommodate social distancing guidelines
- Direct, loving instruction around proper hygiene and social distancing will be provided and practiced
- All staff members will wear masks. For instruction that requires facial visibility, shields may be worn.
- Per the County Health Department, K-2<sup>nd</sup> grade students will be encouraged to wear masks inside & 3-8<sup>th</sup> grade students will be required to wear masks for indoors instruction.
- Students will be required to wash hands throughout the day
- Classrooms, equipment, play structures and high touch surfaces will be regularly cleaned with an approved disinfectant

- Daily health screenings will occur for all of our school community members (staff and students)
- Classrooms will be small, separate cohorts and there will be no combining of classes (in person)
- Materials will not be shared. Each students will have their own supplies
- Campus is closed to all non-essential personnel (sorry no on-site volunteers, for now ☹)
- We cannot provide aftercare until future notice

### \_\_\_ Distance Learning only

This option means that you do not intend to participate in any on-site educational options, for the time being.

- Students will participate in live-streamed instruction of new concepts at specified times throughout the week. These videos will also be available in the Google Classroom or for families without sufficient internet bandwidth, on a memory drive to be watched at a later time.
- Students will be provided with comparable curriculum to the on-site student population that is both targeted to their academic level and in line with California's Common Core Standards.
- Students (and parents) will be provided with access and training as needed to utilize their online accounts
- Students will be provided with hands-on activities and projects in addition to online and hard copy components. If you would like to extend learning in additional, creative ways, talk to us!
- Students must have daily contact with their teacher or designated staff member to ensure comprehension and completion of the day's work.
- Teachers will hold daily office hours in the afternoons
- Students who do not have access to devices will be provided with a Chromebook once the lending agreement has been signed
- Students may also participate in an instrument lending library as set up by our music teacher! More information to follow.
- On the Monday or Friday (depending on your child's grade) there will be opportunities for one on one tutoring either in person or via Zoom. This will also be possible during some weekday afternoons following classroom dismissal. This will be arranged by your child's teacher on an as needed basis.
- The state has issued a minutes per day rather than a minutes per year requirement. They are as follows:
  - K (180 minutes daily)
  - 1-3 (230 minutes daily)
  - 4-12 (240 minutes daily)
  - Attendance will continue to be logged for auditing and reporting purposes

### \_\_\_ Hybrid Option:

This means that you want to do a combination of site-based and distance learning, but you don't want to commit to being present 4 days per week. The details of this program will depend on the number of students interested. In keeping the class sizes under 10 students, we may need to offer limited options regarding what days a student may be on-site. We will talk more about this option as we get a clearer idea of how many families are enrolling in the other two options.

\_\_\_ **We are not planning to return to LCICS.** Please extend us the courtesy of advising if you are not intending to return this school year. We have four grades with wait lists of students wanting to enter in August. We would be sad to see YOU go, but don't want to keep others out for no reason!

**Please reply with your selection via phone, email, or drop off in person on or before Friday, July 31<sup>st</sup> at noon. If I have spoken with you directly (in person or by phone) and you have already provided this information to me, no additional action is required unless you would like to change your selection.**

Thank you and I can't wait to see you all!

Gwendolyn