

### *Parent Participation Agreement:*

At the beginning of the school year each family will sign a *Parent Participation Agreement* form. This form affirms parents' commitment to participating in the school community by volunteering, or donating goods or funds in lieu of volunteer time, for the required amount of hours during the course of the school year. We recommend breaking your annual requirement up into monthly contributions. This will make your volunteer time part of your monthly routine and assist us in tracking hours, and in the smooth operation of our volunteer program. LCICS employees with children attending LCICS are not exempt from participation requirements.

You will find a *Parent Participation Agreement* and *Family Commitment Hours Monthly Reporting Form* in your 2008-09 School Year Registration Packet. Please return the *Parent Participation Agreement* to the office along with your other registration materials.

*The agreement includes a commitment to:*

- Contribute a total of 60 or 40 hours per year (as applicable to your household situation)
- Report volunteer hours on a monthly basis
- Attend classroom and school-wide orientation as well as student led conferences and parent-teacher meetings.
- Support the school in its fundraising efforts

### *Alternatives to Volunteering:*

You may make monetary donations in lieu your total required volunteer hours. Donations of goods from the classroom or school's wish list with attached value amounts may also be contributed in lieu of volunteer hours. The recommended donation is \$10 per required volunteer hour, in funds or goods. We encourage you to complete at least a portion of your volunteer hours working with the students.

A grandparent or other relative or friend can help you out with your volunteer hours or you can contribute professional services or do your volunteer work from home.

### *Family Commitment Hours Monthly Reporting Form:*

It is each family's responsibility to log their participation hours in the *Family Commitment Hours Monthly Reporting Form* and submit to the office regularly on a monthly basis. The LCICS Assistant Volunteer Coordinator will review these forms and keep families informed when they have fallen behind in their commitment. Your Family Integration Group (FIG) Leader – a parent from your child's grade level and classroom can assist you in identifying volunteer opportunities that best suit your availability, talents and interests.

We track participation hours for three reasons:

- (1) The cooperative spirit of our school community and our charter is dependent on each family fulfilling its commitment;
- (2) When we request donations and write grants we can cite the significant commitment of time our parents invest in our school
- (3) Parent participation is a key element of student and school success and we are all accountable for our contributions to the LCICS learning community.

Monthly timesheets should be submitted to the *Volunteers* mailbox in the office. You can also Fax to 987-8314, mail to LCICS, attn: Volunteers, PO Box 984 Middletown, CA 95461, or submit via email to [volunteers@lcics.org](mailto:volunteers@lcics.org). Reporting Forms are included in your Enrollment Packet, are available in the office, and may be downloaded from our website (see "Volunteers" link). Please be sure to keep a copy for your records.



# Lake County International Charter School

## Parent Participation Agreement

I have read and understand the participation commitments of enrolling my child(ren) in the LCICS. I am aware that if my participation commitment falls behind, a member of the Parent-Teacher Council (PTC) will contact my family to work out ways to fulfill my participation commitment. Families who wish to commit to the responsibilities of the parent participation at LCICS acknowledge that they have done so willingly, and are aware that enrollment in other public elementary schools is available to their child(ren).

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Parent/Guardian Name – Print

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Parent(s)/Guardian(s) Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Children's Name(s) print

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Grade

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